

**Master Gardener Foundation of Clark County  
Grant Standards and Calendar  
For Grants Awarded in 2020**

As a nonprofit organization, the Master Gardener Foundation of Clark County is dedicated to fundraising efforts to help perpetuate the WSU Clark County Extension Master Gardener Program and to promote research-based horticulture practices at the 78<sup>th</sup> Street Heritage Farm through education, consultative programs and experiences; and to award grants in Clark County for horticulture education projects and programs that preserve or enhance our environment. MGFCC awards funds to qualified not-for-profit groups, community service groups, and schools in Clark County, Washington.

Grant applications may request funding for:

- Horticultural educational materials and resources
- Plants, seeds, small hand tools, soil amendments, and raised bed materials
- Other horticultural supplies for gardening or greenhouse use
- Signage

MGFCC will NOT fund grant requests that are:

- For improving private property
- To reimburse funds already expended
- Outside Clark County, Washington

Our resources are limited. The goal is to award grants to a larger number of small organizations, rather than a small number of grants to a few applicants. We encourage applicants to seek funding or in-kind donations from a variety of sources, such as local businesses, local garden clubs, and community foundations, to strengthen the application and obtain the total project funding from more than one source.

- Applicants must submit their application and attachments to:  
Master Gardener Foundation of Clark County  
Attn: Grant Request  
1919 NE 78<sup>th</sup> Street  
Vancouver, Washington 98665

Timeline:

- Applications open: August 15, 2019
- Applications due: October 15, 2019
- MGFCC grant committee review period: October 16, 2019 to Jan 7, 2020
- Applicant notification of committee decision: January 17, 2020
- On-site project review with board member(s): July and August 2020
- Reimbursement requests due: No later than November 15, 2020

### Narrative Requirements

- Project description **must include horticulture and education components.**
- Requests should include enough details so MGFCC can evaluate your cost estimates.
- Grant applicants are responsible for the content of their application. The MGFCC will make every effort to work with applicants to ensure their request meets all the requirements prior to the grant review meeting.
- If your project is larger, identify additional anticipated funding sources.
- Describe the measurable outcomes of your project and how you will measure success.

### Accountability

- The grant period ends November 15<sup>th</sup> of the year the grant is awarded. All requests for funds must be completed on or before that date.
- The MGFCC will request an on-site review of the project during July or August to insure the funds have been used as intended and that the horticultural goals have been met.
- Recipients of grants must provide a written report and picture(s) of project status during the grant year to be published in the MGFCC newsletter. These can be sent in by email to MGFClark@gmail.com or mailed to address above.

### Notes for Schools

MGFCC accepts applications from public and private schools interested in developing garden, environmental or plant-oriented education projects. The aim of the program is to encourage students to develop a better understanding of plants through a variety of creative, student-centered activities. Grant supported school activities should be focused at times when students are present. The grant application request should specify how the garden will be tended during the off-school season.

If you have questions about the application process, email [mgfclark@gmail.com](mailto:mgfclark@gmail.com).